



Town of Arlington Board of Selectmen

Meeting Agenda

May 4, 2016

7:00 PM

Selectmen's Chambers, 2nd Floor, Town Hall

1. Request: Vote of the Board to Authorize the Town Manager to Execute Contracts for M.W.R.A. Water Bond of \$900,000.00

Stephen J. Gilligan, Treasurer & Collector of Taxes

CONSENT AGENDA

2. Minutes of Meetings: April 11, 2016; April 25, 2016
3. Request: One Day Beer & Wine License, 5/28/16 @ Arlington Town Hall for a private wedding
Jessica Fagnoli and Daniel Rosenthal
4. Request: Contractor/Drainlayer License
J. White Contracting, Inc., 3 Murray Hill Lane, Andover, MA
5. Request: Contractor/Drainlayer License
NCCL Enterprises LLC, 21 Water Street, Wakefield, MA
6. Request: Contractor/Drainlayer License
Tufts Construction, Inc., 209 Mystic Avenue, Medford, MA

TRAFFIC RULES & ORDERS / OTHER BUSINESS

7. Discussion and Vote: STM Article 6 - Minuteman School Building Bond Authorization
Daniel J. Dunn, Vice Chair
8. Vote: Authorize Debt Exclusion Questions for June 14, 2016 Special Election Ballot
Daniel J. Dunn, Vice Chair

CORRESPONDENCE RECEIVED

No Revision to the Effective Flood Insurance Rate Maps

Patrick Sacbibit, P.E., Federal Insurance and Mitigation Administration, FEMA

Next Scheduled Meeting of BoS May 16, 2016



Town of Arlington, Massachusetts

Request: Vote of the Board to Authorize the Town Manager to Execute Contracts for M.W.R.A. Water Bond of \$900,000.00

Summary:

Stephen J. Gilligan, Treasurer & Collector of Taxes

ATTACHMENTS:

Type	File Name	Description
Reference Material	Memo_May02_2016_toSLCTMN_Req_Vote_MWRA_Water_Bond_CONTRACTS_(2).doc	Memorandum from Town Treasurer



Office of the Treasurer & Collector of Taxes

***Town of Arlington, Massachusetts
730 Massachusetts Avenue
Arlington, MA 02476***

***Telephone Number: 781-316-3031
Facsimile Telephone: 781-316-3039***

**Stephen J. Gilligan
Treasurer & Collector of Taxes**

COPY

MEMORANDUM

To: Board of Selectmen:
Ms. Diane M. Mahon, Chairman
Mr. Daniel J. Dunn, Vice Chairman
Mr. Kevin F. Greeley
Mr. Stephen Byrne
Mr. Joseph Curro

Cc: Adam W. Chapdelaine, Town Manager

From: Stephen J. Gilligan, Treasurer & Collector of Taxes *Stephen J. Gilligan*

Date: May 2, 2016

Re: Request – Vote of the Board – To Authorize The Town Manager To Execute Contracts For M.W.R.A. Water Bond Of \$900,000.

This memorandum serves to request a vote of the Board of Selectmen to authorize the Town Manager to execute Contracts for a Water Bond of \$900,000 for construction/reconstruction of Water Mains and Facilities – specifically Project LWSAP16-103, Replacement of 4,300 LF for unlined cast iron water mains in Jason Street, Pleasant View Road, and Hillsdale Road as voted under Article 27 of the 2015 Annual Town Meeting. This amount referenced is an interest-free loan to be repaid by the Town over 10 Years. This vote is requested for the May 4, 2016 meeting of the Board, to meet the MWRA submittal deadline of Monday May 9, 2016.

A subsequent vote will be requested upon receipt of the Water Bond.

Thank you for your consideration.



Town of Arlington, Massachusetts

Minutes of Meetings: April 11, 2016; April 25, 2016

ATTACHMENTS:

Type	File Name	Description
▣ Reference Material	4.11.16_draft_minutes.pdf	Draft minutes 4.11.2016
▣ Reference Material	4.25.16_draft_minutes.docx	Draft minutes 4.25.2016

TOWN OF ARLINGTON
BOARD OF SELECTMEN

Meeting Minutes
Monday, April 11, 2016
7:15 PM

Present: Mrs. Mahon, Chair, Mr. Dunn, Vice Chair, Mr. Greeley, Mr. Curro and Mr. Byrne
Also Present: Mr. Chapdelaine, Mr. Heim and Mrs. Krepelka

1. Organizational Meeting for the Purpose of Electing a Chairman and a Vice Chairman
Marie A. Krepelka, Board Administrator

The first order of business tonight was to have an organizational meeting for the purpose of electing a Chairman and Vice Chairman. Mrs. Krepelka ask for nominations from the Board. Mr. Greeley nominated Mrs. Mahon seconded by Mr. Curro. A roll call vote was taken and Mrs. Mahon was elected Chairman. SO VOTED (5-0)

Mrs. Krepelka asked for nominations from the Board for Vice Chairman. Mr. Curro nominated Mr. Dunn seconded by Mrs. Mahon. A roll call vote was taken and Mr. Dunn was elected Vice Chairman. SO VOTED (5-0)

The organizational meeting was dissolved and Mrs. Krepelka handed the gavel over to Mrs. Mahon.

2. Thank You to Diamond and Platinum Sponsors of Patriots' Day Parade
Patriots' Day Parade Committee

Christine Bongiorno and Robert Bowes appeared before the Board to thank the Diamond & Platinum Sponsors of the Patriots Day Parade. This year Armstrong Ambulance is the Diamond Level; the Platinum Level is Leader Bank and John's Landscape Service. Mrs. Bongiorno stated this year an outpouring of support from Arlington residents and businesses raised over \$18,000 to put the parade on.

The Board thanked the Committee for all the work done to bring back the Parade. Mr. Greeley stated the Board is thankful for the overwhelming amount of support from donors and sponsors for this year's parade.

FOR APPROVAL

3. Discuss and Adopt: Complete Streets Policy
Michael Rademacher, Director, Department of Public Works
Laura Wiener, Assistant Director, Planning and Community Development
Scott Smith, Transportation Advisory Committee

Laura Wiener, Asst. Director, Planning and Community Development, stated the State recently created a Complete Streets Program to encourage communities to adapt their streets to better accommodate pedestrians, bike riders, and transit users of all ages and abilities. The current

thinking in transportation planning is that the way to reduce congestion is not to build more roads, but to encourage people to drive less, by making it safer and more convenient to walk, ride a bike and take transit. This is also called "Healthy Transportation" because it includes exercise, social interaction, and reduces pollution.

The State program provides financial support to communities that adopt a Complete Streets Policy and implement it in future street design. This year, the State will provide grants of up to \$400,000 for construction of a complete street to communities that have been certified by Mass.DOT.

In order to become certified, the Town must adopt a Complete Street Policy that meets the State criteria, and then adopt a prioritization plan for implementation. The purpose of this policy is to improve the quality of life in Arlington by:

- Promoting a sustainable, cohesive, connected transportation network.

- Improving access and safety for pedestrians, bicyclists, motorists, transit riders, and freight carriers.

- Facilitating better pedestrian, bicycle and transit travel for users of all ages and abilities throughout the Town.

- Improving overall safety and ADA/AAB accessibility for users of all modes of transportation.

- Developing and supporting a transportation system that accommodates active transportation modes that promote public health.

- Promoting economic development by encouraging accessible, safe and compact business districts.

The Board thanked Ms. Wiener, Michael Rademacher, Director of Public Works, and Scott Smith, Transportation Advisory Committee for all their work in presenting this policy.

Mr. Dunn moved approval.

SO VOTED (5-0)

CONSENT AGENDA

4. Minutes of Meetings: March 7, 2016

Mr. Byrne moved approval.

SO VOTED (5-0)

5. Request: Permit for Memorial Day Parade, Monday, May 30, 2016
Jeffrey A. Chunglo, Director of Veterans' Services

6. Vote: Special Municipal Employee/Arlington Recreation Department
Joe Connelly, Director of Recreation

7. Request: Farmers' Market Winery Application-Sale of Wine
Coastal Vineyards, David W. Neilson
61 Pardon Hill Road, South Dartmouth, MA, 02748

8. Request: Annual Hardy School PTO Walkathon, Friday, April 29, 2:30 p.m. - 4:00 p.m.
Eva Bitteker, Hardy School PTO

9. Request: One Day Beer & Wine License, 5/7/16, @ Whittemore Robbins House for a private party
Artie Aaron
10. Appointments of New Election Workers: (1) Patricia Baillieul, 15 Murray Street, U, Pct. 12; (2) Priscilla Boisvert, 4 Winslow Street, U, Pct. 11; (3) Thomas Fitzgerald, 67 Stowecroft Road, U, Pct. 21; (4) Elaine Forrest, 54 Medford Street, D, Pct. 7; (5) Adrian Landry, 34 Hamilton Road, D, Pct. 2; (6) Doris Noviello, 4 Winslow Street, D, Pct. 10; (7) Jillian Patti, 30 Tower Road, U, Pct. 17; (8) Kathleen Roche, 121 Newland Road, U, Pct. 21; (9) Donna Shaw, 273 Cambridge Street, U, Pct. 14; (10) Louise Thompson, 8 Summer Street, D, Pct. 14; (11) Colleen Trembly, 112B Sunnyside Avenue, U, Pct. 2
- Mr. Byrne moved approval. SO VOTED (5-0)

LICENSES & PERMITS

11. Renewals For Approval: Cafe Outside Seating Permit
Common Ground, 319 Broadway
Ristorante Olivio, 201 Massachusetts Avenue
The Madrona Tree, 315 Broadway
- Mr. Dunn moved approval subject to all conditions as set forth. SO VOTED (5-0)

TRAFFIC RULES & ORDERS / OTHER BUSINESS

12. Request: Handicap Parking Sign @ 9-11 Oxford Street
John A. Caruso
- Mr. Byrne moved approval. SO VOTED (5-0)
13. For Approval: A-Town Jazz Festival Banners
Dan Fox
- Mr. Byrne moved approval subject to all conditions as set forth. SO VOTED (5-0)
- Mr. Fox was advised by the Board to talk to Town Manager Chapdelaine and Michael Rademacher, Director of Public Works regarding the hanging of said banners. The Heights area would need brackets and poles installed. Mr. Fox stated he would be happy to meet with the Manager and Director of Public Works.
14. For Approval: Sidewalk Sale to Benefit 'Earth Citizen Organization' @ Body n Brain
Yoga, 325 Broadway, April 16, 10:00 a.m. - 4:00 p.m.
Mary Jo Sargent, Body 'n Brain Yoga
- Mr. Curro moved approval subject to all conditions as set forth. SO VOTED (5-0)
15. Sign Request, Ravine Street
Rebecca and Doug Perlo, 40 Irving Street
- Mr. Greeley moved to table until the Board can look at this situation. The Board will also ask Safety Officer Rateau to review this request. SO VOTED (5-0)

16. For Review and Endorsement: Revised Community Benefit Agreement for RMD
Douglas W. Heim, Town Counsel

Mr. Heim stated the benefit agreement reached by the Town and the dispensary would pay the Town for costs of hosting the dispensary and offset increased police presence. In the agreement, the operator must submit annual financial records to the Town on or before January 15th of each calendar year. In addition, the operator must maintain its books, financial records and other compilations of data for at least seven years. A portion of the funds raised from the agreement would go to funding the additional police officers.

Dr. Matthew Schofield, a pediatrician at Arlington Pediatrics, reiterated his opposition and referenced an e-mail he sent to parents from his personal e-mail accounts regarding his concerns. The Board tried to ease Dr. Schofield and several residents who appeared before the Board expressing their concerns,.

Following the approval of this agreement, the dispensary still has to have reviews from the Mass. Dept. of Health, Arlington Board of Health and the Arlington Redevelopment Board.

Mr. Byrne stated he feels many residents won't even notice the dispensary.

Dr. Schofield and many of the residents and his clients expressed their concerns with the potential location of a medical marijuana dispensary.

Mr. Dunn moved approval.

SO VOTED (5-0)

17. Presentation: CPA Funds Draft Recommendations
Clarissa Rowe, Chair CPA Committee

Mr. Curro thanked the Committee for all their hard work and sees this as a great success.

Mr. Byrne also thanked the Committee for their presentation and great work.

Mr. Greeley moved approval.

SO VOTED (5-0)

18. Discussion: Future BoS Meetings

The Board of Selectmen Meeting Schedule - 2016

May 16, 2016

May 23, 2016

June 6, 2016

June 20, 2016

July 18, 2016

August 8, 2016

19. Rehearing of Warrant Article 22: Bylaw Amendment/Tree Preservation Bylaw
Mary Ellen Aronow, Co-Chair, and Susan Stamps, Arlington Tree Committee

Susan Stamps and Mary Ellen Aronow, Co-Chairs of the Arlington Tree Committee presented the Selectmen with additional information that the Board requested when they were before the Board on March 21st. Ms. Stamps stated she had talked to local builders and contractors regarding the proposed bylaw. After much discussion on the new information presented, the

Board agreed this revised bylaw was reasonable to all parties involved and represents a measured approach to address an issue of growing importance.

Mr. Byrne stated he was grateful for the work they went back and did and is now happy to support it.

Ms. Stamps stated that discussion with developers and builders contributed to a more clearly worked bylaw that still saves Arlington's tree canopy.

Mrs. Mahon stated she has strong concerns with the labor intensive demand on the Town side.

Mr. Chapdelaine stated under the revised bylaw the time is cut down to only half a day.

Mr. Byrne moved approval. SO VOTED (5-0)

20. Selectmen Report: Comments and Support Material

a) Warrant Article 28 Vote/Authorizing Community Choice Aggregation

b) Warrant Article 35: Appropriation/ Town Budgets

Mr. Byrne moved approval. SO VOTED (5-0)

WARRANT ARTICLE HEARINGS

Articles for Review:

Article 29: Removal of Easement Restriction (tabled from 3.7.16 meeting)

Mr. Greeley moved favorable action. SO VOTED (5-0)

Article 32: Endorsement of CDBG Application

Mr. Dunn moved favorable action. SO VOTED (6-0)

This vote includes the Town Manager.

Article 33: Revolving Funds (tabled from 3.21.16 meeting)

Mr. Byrne moved favorable action. SO VOTED (5-0)

Article 58: Resolution/Community Preservation Plan

The proponent of this article requested a vote of no action as the plan is presently in draft form.

Mr. Greeley moved no action. SO VOTED (5-0)

STM Article 6: Minuteman Regional Vocational Technical School: Bond Authorization for Minuteman School Construction

The Board will report at the Special Town Meeting. SO VOTED (5-0)

FINAL VOTES & COMMENTS

Articles for Review:

Article 21: Bylaw Amendment/Arlington Commission on Arts and Culture Membership

Article 23: Bylaw Amendment/Electronic Distribution of Notices and Materials

Article 24: Bylaw Amendment/Camping on Public Property

Article 30: Transfer of Town Property/1 Gilboa Road

Article 59: Resolution/Handicap Parking Spaces

Mr. Greeley moved approval. SO VOTED (5-0)

CORRESPONDENCE RECEIVED

Letter to Mr. John Belskis re: 1 Gilboa Road Article 97 Status
Douglas W. Heim, Town Counsel
Tobacco Compliance Check Violations
James Feeney, Health Compliance Officer
Mr. Byrne moved receipt of Correspondence Received.

SO VOTED (5-0)

NEW BUSINESS

Mr. Greeley thanked the voters of Arlington for re-electing him to another three year term. He also thanked his family, campaign staff and many supporters.

Mr. Curro stated there is a Long Range Planning Committee meeting on April 13th regarding the timing of the debt exclusion.

Mr. Byrne stated that Saturday they had a spectacular Hockey Fundraiser in memory of Matt Griffin, at the Ed Burns Arena. Matt was a student athlete at Arlington High School who passed away in December 2015.

Mrs. Mahon moved to adjourn at 9:35 p.m.

SO VOTED (5-0)

A true record: Attest

Marie A. Krepelka
Board Administrator

Next Scheduled Meeting of BoS April 25, 2016.

4/11/16

Agenda Item	Documents Used
1.	Organizational Meeting for the Purpose of Electing a Chairman and a Vice Chair
2.	Thank you to Diamond and Platinum Sponsors of Patriots' Day Parade Patriots' Day Parade Poster
3.	Discuss and Adopt: Complete Streets Policy Memo to Board, Complete streets proposed policy and guidelines
4.	Draft minutes Meeting 3.7.16
5.	Request: Permit for Memorial Day Parade, Monday, May 30, 2016 Request from J. Chunglo
6.	Vote: Special Municipal Employee/ Arlington Recreation Department Request from Joe Connelly; Letter of Interest from Ms. Stacchi
7.	Request: Framers' Market Winery Application-Sale of Wine Farmers Market application – Coastal Vineyards
8.	Request' Annual Hardy School PTO Walkathon, Friday, April 29, 2:30 p.m.- 4:00 p.m. Request from Hardy School PTO
9.	Request: One Day Beer & Wine License, 5/7/16 @ Whittemore Robbins House for Private Party, One Day Application
10.	Appointments of New Election Workers : Election Workers Master Records
11.	Renewals for Approval: Café Outside Seating Permit Common Ground – 319 Broadway Ristorante Olivio – 201 Massachusetts Avenue The Madrona Tree – 315 Broadway
12.	Handicap Parking Sign @ 9-11 Oxford Street Inspections Summary Report, Police memo, Fire memo, and Caruso request
13.	A-Town Jazz Festival Dan Fox request with sample banner; ACAC letter of support
14.	Sidewalk Sale to Benefit 'Earth Citizen Organization' @ Body n Brain Yoga Request Letter from Brain n Body Yoga, Picture #1, #2, #3
15.	Sign Request, Ravine Street Perlo Letter to Board of Selectmen, Perlo Map, Pictures: No Parking here to driveway Pictures: No Parking here to corner signs, Board of Selectmen Minutes March 18, 1996, Traffic Rules & Orders Section 1, W. Chouinard email to D. Perlo, 11.19.15, C. Rateau Comments 12.5.14, D. Warren Comments 12.3.14
16.	Revised Community Benefit Agreement for RMD Memo D. Heim Arlington Community Benefit Agreement Attachment MPF- Arlington Community Benefit Agreement Revised
17.	CPA Funds Draft Recommendations
18.	Future BoS Meetings, 2016 Calendar May-August
19.	Rehearing of Warrant Article 22: Bylaw Amendment/ Tree Preservation Bylaw Request from Tree Committee

20.	Selectmen Report: Comments and Support Material Warrant Article Text, Article 28 FAQs, Article 35 Reference
Warrant Article	Articles for Review: Article 29: Removal of Easement Restriction (tabled from 3.7.16 meeting) Article 32: Endorsement of CDBG Application Article 33: Revolving Funds (tabled from 3.21.16 meeting) Article 58: Resolution/Community Preservation Plan STM Article 6: Minuteman Regional Vocational Technical School: Bond Authorization for Minuteman School Construction
Final Votes & Comments	Articles for Review: Article 21: Bylaw Amendment/Arlington Commission on Arts and Culture Membership Article 23: Bylaw Amendment/Electronic Distribution of Notices and Materials Article 24: Bylaw Amendment/Camping on Public Property Article 30: Transfer of Town Property/1 Gilboa Road Article 59: Resolution/Handicap Parking Spaces
Corr. Recv'd	Letter to Mr. John Belskis re: 1 Gilboa Road Article 97 Status Correspondence from D. Heim Tobacco Compliance Check Violations Feeney Correspondence

TOWN OF ARLINGTON
BOARD OF SELECTMEN

Meeting Minutes
Monday, April 25, 2016
6:45 PM

Present: Mrs. Mahon, Chair, Mr. Dunn, Vice Chair, Mr. Greeley, Mr. Byrne and Mr. Curro.

Also Present: Mr. Chapdelaine, Mr. Heim and Mrs. Krepelka.

CONSENT AGENDA

1. Minutes of Meetings: March 21, 2016
2. Appointment of New Election Worker: (1) James Walker, 68 Marathon Street, D, Pct. 21
3. For Approval: A-Frame Sign @ Intersection of Mystic Street and Ridge Street, Sunday, May 15- Sunday, May 22 for Bishop School Bear Fair
Laura Fuller, Bishop School PTO Bear Fair Coordinator
4. Request: One Day All Alcohol License, 5/14/16 @ Robbins Memorial Town Hall for the Waldorf School of Lexington Spring Benefit
Paula Antonovich, Director of Development, Waldorf School of Lexington
5. Request: One Day Beer & Wine License, 5/21/16 @ Robbins Memorial Town Hall for a private party
Shira and Adam Blumenstein

Mr. Byrne moved approval of the consent agenda.

SO VOTED (5-0)

LICENSES & PERMITS

6. For Approval: Cafe Outside Seating Permit Applications
 - a) Barismo Inc, 171 Massachusetts Avenue
 - b) Gail Ann Coffee Shop, 10 Medford Street
 - c) Starbucks, 327 Broadway

Mr. Byrne moved approval subject to all conditions set forth.

SO VOTED (5-0)

7. For Approval: Common Victualler License
JR Foods LLC, d/b/a Commune Kitchen, 203A Broadway
Justin Demers & Richard Niedzwiecki, Co-owners

Mr. Curro moved approval subject to all conditions set forth.

SO VOTED (5-0)

8. For Approval: Common Victualler and All Alcohol Licenses
Taeksoo Corp., d/b/a Tryst, 689 Massachusetts Avenue
Sang-Ho Kim, Owner

Mr. Dunn stressed the importance of employee alcohol training and asked what training would be involved. Mr. Kim stated that all employees are required to be TIPS certified to serve alcohol.

Mr. Greeley moved approval subject to all conditions set forth.

SO VOTED (5-0)

9. For Approval: Wine & Malt License

Mashed LLC, d/b/a OTTO, 202 Massachusetts Avenue

Anthony W. Allen & Michael P. Keon, Co-owners

Mr. Dunn stressed the importance of employee alcohol training and asked what training would be involved. Mr. Budd stated that all servers are TIPS trained, responsible for an alcohol addendum, and a manager is on the floor at all times.

Mr. Dunn moved approval subject to all conditions set forth.

SO VOTED (5-0)

10. For Approval: Change of Manager-All Alcohol License

Not Your Average Joe's, 645 Massachusetts Avenue

Bruno Ferreira, Manager

Mr. Dunn stressed the importance of employee alcohol training and asked what training would be involved, especially where Not Your Average Joe's has had a serving a minor violation in the past. Mr. Ferreira stated that all managers are serve safe certified and customers who look under 40 years old are carded as policy. In addition new hires have one (1) day of alcohol training with written/signature policy review.

Mr. Greeley moved approval subject to all conditions set forth.

SO VOTED (5-0)

TRAFFIC RULES & ORDERS / OTHER BUSINESS

11. Request: One Space, On Street Overnight Parking @ 38 Lombard Terrace

Michele and Pasquale DeTursi

Mr. Curro stated that the inspection reports confirm that this request doesn't meet the criteria for a parking exception of the Town's parking policy.

Mr. Curro moved no action.

SO VOTED (5-0)

12. Request: One Space, On Street Overnight Parking @ 6 Daniels Street

Kirby Rose Hunter

Mr. Dunn stated for the same reason as the previous request that this request does not meet the criteria for a parking exception of the Town's parking policy.

Mr. Dunn moved no action.

SO VOTED (5-0)

13. Update: Minuteman Building Project

Daniel J. Dunn, Vice Chair

Mr. Dunn reported that the Minuteman Building Project Assessment Task Force voted, by majority but not a unanimous vote, approval to participate in the building of the Minuteman. The building is projected to cost \$145m, with state assistance on the order of 3x%. That leaves about \$100m that the district has to come up with. The plan is to pay for some of that with out-of-district capital assessments, and the rest from member towns. The non-state assisted renovation project is not eligible for out-of-district assistance.

Superintendent Bouquillon spoke saying this process began 7 years prior with a Statement of Interest and revised Minuteman School Regional Agreement this year. He thanked the Selectmen for their support and the task members for their hard work.

14. Vote: Authorize Special Election and Debt Exclusion Question to Exclude Debt Related to Thompson Elementary Expansion, Arlington High School Renovation/Rebuild Feasibility Study, Middle School Expansion, and the Minuteman School Building Project
Adam W. Chapdelaine, Town Manager.

Mr. Dunn spoke of the town's past successes in careful financial management and that the multi-year plan is relied on to guide decisions. With the foundation of past successes, careful analysis of the present situation and with future plans in mind, Mr. Dunn proposed the following:

- 1) Tuesday, June 14, 2016 election date for a town-wide vote on a Proposition 2.5 debt exclusion vote.
- 2) The debt so-raised shall be used to manage our growth in elementary and middle school enrollment, and to prepare our high schools for the future. Specifically:
 - Pay for an addition to the Thompson School. (\$4 million)
 - Expand our capacity to educate middle school students (\$30-\$40 million) more insight on May 2nd as to Gibbs or Ottoson, as determined by the School Enrollment Task Force.
 - Pay for the planning of a new or renovated Arlington High School, with cooperation and assistance from the Massachusetts School Building Authority, through a feasibility study. (\$2 million)
 - Prepare for capital expenses at Minuteman Vocational High School, either through the currently proposed new building project, or the repair projects that will be necessary if the new project is not approved by member towns. (\$32 million)

After some discussion regarding the timing of the election, the Selectmen unanimously agreed to support the debt exclusion proposal. Mr. Heim confirmed that there would be three (3) ballot questions to include the above debt exclusions, with language to be voted at the May 4th meeting.

Mr. Dunn moved approval.

SO VOTED (5-0)

15. Town Manager's Evaluation
Kevin F. Greeley, Selectman

Mr. Greeley stated the Selectmen provided the individual evaluation documents to Ms. Malloy, Director of Human Resources, to be compiled into a consensus performance review document.

Mr. Greeley praised Mr. Chapdelaine on the exceptional job he was doing as Town Manager.

Mr. Chapdelaine thanked the Selectmen for the mutually committed review process.

Mr. Greeley moved approval.

SO VOTED (5-0)

Mr. Greeley moved that the meeting convene to Town Meeting floor - during Town Meeting which commences April 25, 2016 the Board of Selectmen will be in session from 8:00 p.m. until 11:00 p.m.

SO VOTED (5-0)

A true record: Attest

Marie A. Krepelka
Board Administrator

Next Scheduled Meeting of BoS May 16, 2016

4/25/16

Agenda Item	Documents Used
1.	Draft Minutes 3.21.16
2.	Appointment of New Election Worker – James Walker
3.	A-Frame Sign – Sunday, May 15 – Sunday, May 22 for Bishop School Bear Fair
4.	One Day All Alcohol License for the Waldorf School of Lexington Spring Benefit
5.	One Day Beer & Wine License for a Private Party
6.	Café Outside Seating Permit Applications
7.	Common Victualler License for Commune Kitchen
8.	Common Victualler and All Alcohol License for Tryst
9.	Wine & Malt License for OTTO
10.	Change of Manager – All Alcohol License for Not Your Average Joes
11.	Request: One Space, On- Street Overnight Parking on 38 Lombard Terrace
12.	Request: One Space, On- Street Overnight Parking on 6 Daniels Street
13.	Update on Minuteman Building Project
14.	Vote: Authorize Special Election and Debt Exclusion Question to Exclude Debt Related to Thompson Elementary Expansion, Arlington High School Renovation/Rebuild Feasibility Study, Middle School Expansion, and the Minuteman School Building Project, Town Counsel Memorandum to Board
15.	Town Manager’s Evaluation, Memorandum from Director of Human Resources



Town of Arlington, Massachusetts

Request: One Day Beer & Wine License, 5/28/16 @ Arlington Town Hall for a private wedding

Summary:

Jessica Fagnoli and Daniel Rosenthal

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	One_Day_Beer___Wine_5.28.pdf	One Day Application

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant:

Jessica Fagnoli/Daniel Rosenthal

Address, phone & e-mail contact information:

60 McBride St. #1, Jamaica Plain, Ma. 508-816-1120 jess.fagnoli@gmail.com

Name & address of Organization for which license is sought:

private wedding

Does this Organization hold nonprofit status under the IRS Code? ☐ Yes ☐ No

Name of Responsible Manager of Organization (if different from above):

Address, phone & e-mail contact information:

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? ☐ NO ☐ If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

24-Hour contact number for Responsible Manager on Event date:

Jessica Fagnoli - 508-816-1120

Title of Event:

wedding ceremony and reception

Date/time of Event:

Saturday, May 28, 2016 4:30 pm - 10:30 pm

Location of Event: Arlington Town Hall

Location/Event Coordinator: Patsy Kraemer/Vicki Rose

Method(s) of invitation/publicity for Event:

wedding invitation

Number of people expected to attend: 150

Expected admission/ticket prices: N/A

Expected prices for food and beverages (alcoholic and non-alcoholic):

N/A
yes _____

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

Will persons under age 21 be on premises? yes

Bartenders will check for ID's

Have you consulted with the Department of Police Services about your security plan for the Event?

YES

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Date _____

Printed name/title

POLICE COMMENTS:

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

beer/wine

What types of food and non-alcoholic beverages do you plan to serve at the Event?

full dinner, juices/tonics/waters

Who will be responsible for serving alcoholic beverages at the Event?

Black Strap Bar B Q

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS CERTIFICATION

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

attached

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc:

Kappy's, Everett, Ma.

Date of Delivery: Sat. May 28

Alcohol Serving Time (s): 5:00 pm - 10:00pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

Date of Pick-Up: Tuesday, May 31

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

ATTACHED

**Please submit this completed form and filing fee to the Board of Selectmen
at least 21 days before your Event. Failure to provide complete
information may delay the processing of your application.**

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: _____

Printed name: Jessica Fagnoli

Printed title & Organization name: _____

Email: jess.fagnoli@gmail.com

revised: 5/18/2015 reformatted: 2/25/2016



ROBBINS MEMORIAL TOWN HALL AUDITORIUM
730 Massachusetts Avenue, Arlington, Ma. 02476

28 April 2016

SECURITY PLAN FOR FARGNOLI/ROSENTHAL WEDDING

A wedding for Jessica Fagnoli and Daniel Rosenthal will be held on Saturday, May 28, 2016, in the auditorium at Arlington Town Hall. The event is scheduled for 4:30 pm to 10:30 pm.

A One-Day Permit has been submitted to the Selectmen's Office.

This is the Security Plan.

We anticipate approximately 150 guests to attend. We anticipate some attendees will be under age. Therefore the bartending service will ID attendees.

Vicki Rose will be the event coordinator for the event. Greg Stathopoulos will be the custodian for the event. Black Strap BBQ Caterers will be catering the event and will provide the TIPS certified bartending staff. The Fagnoli family and the Rosenthal family are all responsible for ensuring that the event runs smoothly.

A fire services detail will be hired for the event. This officer will be available to help with any emergency situations that may arise. A police detail also will be requested.

Parking for the event will be available in the Town Hall parking lot, the parking lot at the Central School office building directly behind Town Hall, and on the side streets, as well as Mass. Ave.

Please advise if there are other items that we need to consider.

5-15-62

This is your Official TIPS® Certification Card.

Carry it with you as evidence of your skills and knowledge in the responsible sale and consumption of alcohol.

Congratulations!

By successfully completing the TIPS (Training for Intervention Procedures) program, you have taken your place in the forefront of a nationwide movement to reduce the tragedies resulting from the misuse of alcohol. We value your participation in the TIPS program.

You will help to provide a safer environment for your patrons, peers and/or colleagues by using the techniques you have learned and taking a positive approach towards alcohol use.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 703-524-1200. Thank you for your dedication to the responsible sale and consumption of alcohol.

Sincerely,



Adam F. Chafetz
President, HCI

IMPORTANT: Keep a copy of this card for your records. Write down your certification number because you will need it when contacting TIPS. For assistance or additional information, contact Health Communications, Inc. by using the information provided on the reverse side of your certification card. There is a minimal charge for a replacement card if your original card becomes lost, damaged or stolen.

TIPS® eTIPS On Premise 2.0 SSN: XXX-XX-XXXX
Issued: 7/3/2015 Expires: 7/3/2018
ID#: 4026512 D.O.B.: XXXXX/XXXX

Joseph F Laurino
274 Winthrop St
Winthrop, MA 02152-3102

For service visit us online at www.gettips.com

Print

Close Window


Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 2.0
For coursework completed on July 12, 2013
provided by Health Communications, Inc.
is hereby granted to:

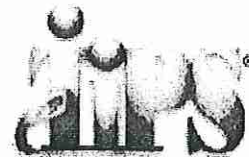
Andrea Dibattista

Certification to be sent to:

15 North Ave
Winthrop MA, 02152-2621 USA


HEALTH COMMUNICATIONS, INC.

This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.



11-4-66



STICMOL-01

BFARLEY

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/12/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Elliot Whittier Insurance Services, LLC 75 Sylvan Street Suite B202 Danvers, MA 01923	CONTACT NAME:		
	PHONE (A/C, No, Ext): (978) 977-4884	FAX (A/C, No): (978) 977-0850	
INSURED Sticky Molasses LLC, dba Black Strap BBQ & The BBQ Twins 47A Woodside Ave & 4 Somerset Ave Winthrop, MA 02152	E-MAIL ADDRESS: info@elliottwhittier.com		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Peerless Insurance Co		24198
	INSURER B : Charter Oak Fire Insurance Co.		25615
	INSURER C :		
	INSURER D :		
INSURER E :			
INSURER F :			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X		GL1054924	05/26/2015	05/26/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			BA-7A32401115	09/10/2015	09/10/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	Liquor Liability	X		LQRMAF111502994	04/06/2016	04/06/2017	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Barbeque restaurant & catering

Re: Wedding for Jessica & Daniel on May 28, 2016 @ Town Hall Auditorium, 730 Massachusetts Ave., Arlington, MA 02476.

CERTIFICATE HOLDER

CANCELLATION

Town of Arlington 730 Massachusetts Avenue Arlington, MA 02476	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Andrew Dorsch</i>

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Town of Arlington, Massachusetts

Request: Contractor/Drainlayer License

Summary:

J. White Contracting, Inc., 3 Murray Hill Lane, Andover, MA

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	J._White_Contracting.pdf	Application, Meeting Notice



TOWN OF ARLINGTON DEPARTMENT OF PUBLIC WORKS

APPLICATION FOR TOWN OF ARLINGTON DPW CONTRACTOR LICENSE

Directions: Please complete ALL fields below and deliver the completed application to the Department of Public Works Engineering Department at 51 Grove Street for Processing and Submission to the Board of Selectmen. Please also include in your submission a \$75.00 application fee in the form of a check payable to the "Town of Arlington". Any questions regarding this application form or procedure should be directed to the Town of Arlington Engineering Department at 781-316-3386.

Scope of Work

Please indicate the scope of work you intend to perform as a DPW Approved Contractor in the Town of Arlington (check all that apply):

☒ Water ☒ Sanitary Sewer ☒ Stormwater Drainage ☐ Sewer/Drain Inspection ☐ Driveway Work ☐ Curb/Sidewalk Work

Applicant Information

Applicant/Firm Name: J White Contracting, Inc.
Select One: ☒ Corporation ☐ Partnership ☐ Proprietorship ☐ Other: _____
Street Address: 3 Murray Hill Ln City/Town: Andover State: Ma
Primary Phone: (978) 474-5020 E-mail: Jwhitecontracting@comcast.net
Length of Time in Business under the same Firm Name: 9 Years
Full Name(s) of Principal(s): Jason White
Primary Contact Person: Jason White

Experience/Previous Work

Nature of Typical/Standard Work: Utility and Site Work
Have you ever performed this type of work in Arlington: ☒ Yes ☐ No
If Yes, Please provide Location: Mass Ave Approximate Date: Summer of 2012
Total Amount of such construction this year: 1,100,000
Total Amount of such construction last year: 1,300,000
Total Amount of such construction next previous year: 650,000

Municipal References - Please Attach Written Reference Letters

Municipality: Town Of Andover
Primary Contact Name: Email: _____
Municipality: Town Of Reading
Primary Contact Name: Email: _____
Municipality: Town Of North Andover
Primary Contact Name: Email: _____

Banking/Financial References - Please Attach Written Reference Letters if Available

Bank Reference: Enterprise Bank Phone: (978) 656-5667
Federal Tax ID or Social Security #: _____
Note to Town Staff: Redact Social Security # before releasing document
Your social security number or federal identification number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licenses who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.

Signature/Endorsement

By signing below, I certify that under the penalties of perjury that to the best of my knowledge and belief all information on this application is true and correct. I also certify by signature below that I/we have filed all state tax returns and paid all state taxes as required by law. I also hereby agree to conform in all respects to the conditions governing such license as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen and/or Department of Public Works may establish.

Applicant Signature: _____

Date: 3/30/16

Reset Form

Print Form

OFFICE OF THE BOARD OF SELECTMEN

DIANE M. MAHON, CHAIR
DANIEL J. DUNN, VICE CHAIR
KEVIN F. GREELEY
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

April 27, 2016

Jason White
J. White Contracting, Inc.
3 Murray Hill Lane
Andover, MA 01810

Dear Mr. White:

The Board of Selectmen will be discussing your request for a License to do Drainlaying in the Town of Arlington on Wednesday, May 4th in the Selectmen's Chambers, Town Hall, 2nd Floor. The meeting begins at 7:00 p.m. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
BOARD OF SELECTMEN

A handwritten signature in cursive script that reads "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Request: Contractor/Drainlayer License

Summary:

NCCL Enterprises LLC, 21 Water Street, Wakefield, MA

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	NCCL_Enterprises.pdf	Application, Meeting Notice



TOWN OF ARLINGTON DEPARTMENT OF PUBLIC WORKS

APPLICATION FOR TOWN OF ARLINGTON DPW CONTRACTOR LICENSE

Directions: Please complete ALL fields below and deliver the completed application to the Department of Public Works Engineering Department at 51 Grove Street for Processing and Submission to the Board of Selectmen. Please also include in your submission a \$75.00 application fee in the form of a check payable to the "Town of Arlington". Any questions regarding this application form or procedure should be directed to the Town of Arlington Engineering Department at 781-316-3386.

Scope of Work

Please indicate the scope of work you intend to perform as a DPW Approved Contractor in the Town of Arlington (check all that apply):

☒ Water ☒ Sanitary Sewer ☒ Stormwater Drainage ☒ Sewer/Drain Inspection ☒ Driveway Work ☒ Curb/Sidewalk Work

Applicant Information

Applicant/Firm Name: NCCL Enterprises LLC

Select One: ☒ Corporation ☐ Partnership ☐ Proprietorship ☐ Other: _____

Street Address: 21 Water St Unit 211 City/Town: Wakefield State: MA

Primary Phone: 7813047340 E-mail: dml@NCCLenterprises.com

Length of Time in Business under the same Firm Name: 2 years

Full Name(s) of Principal(s): Dennis Lawhorne

Primary Contact Person: Dennis Lawhorne

Experience/Previous Work

Nature of Typical/Standard Work: All water and sewer services new and existing, drainage and infiltration, driveways and curbing

Have you ever performed this type of work in Arlington: ☐ Yes ☒ No

If Yes, Please provide Location: _____ Approximate Date: _____

Total Amount of such construction this year: _____

Total Amount of such construction last year: _____

Total Amount of such construction next previous year: _____

Municipal References - Please Attach Written Reference Letters

Municipality: Boston Water and Sewer Commission

Primary Contact Name: Frank McLaughlin. (617 989 7208) Email: mclaughlin@bwsc.org

Municipality: City of Lynn

Primary Contact Name: Gina M Mantino (781-268-8000 ext 20) Email: gmantino@lynma.gov

Municipality: City of Somerville

Primary Contact Name: Mark Lawhorne (781-530-6464) Email: mlawhorne@comcast.net

Banking/Financial References - Please Attach Written Reference Letters if Available

Bank Reference: Eastern Bank Phone: 978-977-0555

Federal Tax ID or Social Security #: _____

Your social security number or federal identification number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licenses who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.

Signature/Endorsement

By signing below, I certify that under the penalties of perjury that to the best of my knowledge and belief all information on this application is true and correct. I also certify by signature below that I have filed all state tax returns and paid all state taxes as required by law. I also hereby agree to conform in all respects to the conditions governing such license as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen and/or Department of Public Works may establish.

Applicant Signature: _____

Date: 4/14/16

Reset Form

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OFFICE OF THE BOARD OF SELECTMEN

DIANE M. MAHON, CHAIR
DANIEL J. DUNN, VICE CHAIR
KEVIN F. GREELEY
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

April 27, 2016

Dennis Lawhorne
NCCL Enterprises LLC
21 Water Street, Unit 211
Wakefield, MA 01880

Dear Mr. Lawhorne:

The Board of Selectmen will be discussing your request for a License to do Drainlaying in the Town of Arlington on Wednesday, May 4th in the Selectmen's Chambers, Town Hall, 2nd Floor. The meeting begins at 7:00 p.m. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Request: Contractor/Drainlayer License

Summary:

Tufts Construction, Inc., 209 Mystic Avenue, Medford, MA

ATTACHMENTS:

Type	File Name	Description
▣ Reference Material	Tufts_Construction.pdf	Application, Meeting Notice



TOWN OF ARLINGTON DEPARTMENT OF PUBLIC WORKS

APPLICATION FOR TOWN OF ARLINGTON DPW CONTRACTOR LICENSE

Directions: Please complete ALL fields below and deliver the completed application to the Department of Public Works Engineering Department at 51 Grove Street for Processing and Submission to the Board of Selectmen. Please also include in your submission a \$75.00 application fee in the form of a check payable to the "Town of Arlington". Any questions regarding this application form or procedure should be directed to the Town of Arlington Engineering Department at 781-316-3386.

Scope of Work

Please indicate the scope of work you intend to perform as a DPW Approved Contractor in the Town of Arlington (check all that apply):

☒ Water ☒ Sanitary Sewer ☒ Stormwater Drainage ☐ Sewer/Drain Inspection ☒ Driveway Work ☒ Curb/Sidewalk Work

Applicant Information

Applicant/Firm Name: Tufts Construction, Inc.
Select One: ☒ Corporation ☐ Partnership ☐ Proprietorship ☐ Other: _____
Street Address: 209 Mystic Avenue City/Town: Medford State: MA
Primary Phone: (781) 844-9535 E-mail: peter@tuftsconstruction.com
Length of Time in Business under the same Firm Name: 3 years
Full Name(s) of Principal(s): Peter M. tufts
Primary Contact Person: Peter Tufts

Experience/Previous Work

Nature of Typical/Standard Work: Water sewer and drainage installation and repairs, curb cuts and sidewalk installation, demolition, excavation and foundations.
Have you ever performed this type of work in Arlington: ☒ Yes ☐ No
If Yes, Please provide Location: Dorothy Rd. Approximate Date: Sept 2012
Total Amount of such construction this year: 245,897
Total Amount of such construction last year: 721,624
Total Amount of such construction next previous year: 534,086

Municipal References - Please Attach Written Reference Letters

Municipality: City of Chelsea MA
Primary Contact Name: Andy DeSantis Asst director public works Email: ADeSantis@chelseama.gov
Municipality: City of Medford MA
Primary Contact Name: Davis Proctor water 7 Sewer superintendent Email: DProctor@medford.org
Municipality: City of Malden MA
Primary Contact Name: Alex Almasi Engineer City of Malden Email: aalmasi@cityofmalden.org

Banking/Financial References - Please Attach Written Reference Letters if Available

Bank Reference: Century Bank 503 Riverside Ave Medford, Michelle Englis Phone: (781) 393-4160
Federal Tax ID or Social Security #: _____
Note to Town Staff: Redact Social Security # before releasing document
Your social security number or federal identification number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licenses who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.

Signature/Endorsement

By signing below, I certify that under the penalties of perjury that to the best of my knowledge and belief all information on this application is true and correct. I also certify by signature below that I/we have filed all state tax returns and paid all state taxes as required by law. I also hereby agree to conform in all respects to the conditions governing such license as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen and/or Department of Public Works may establish.

Applicant Signature:  Date: 3-15-16

Reset Form

Print Form

OFFICE OF THE BOARD OF SELECTMEN

DIANE M. MAHON, CHAIR
DANIEL J. DUNN, VICE CHAIR
KEVIN F. GREELEY
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

April 27, 2016

Peter Tufts
Tufts Construction, Inc.
209 Mystic Avenue
Medford, MA 02155

Dear Mr. Tufts:

The Board of Selectmen will be discussing your request for a License to do Drainlaying in the Town of Arlington on Wednesday, May 4th in the Selectmen's Chambers, Town Hall, 2nd Floor. The meeting begins at 7:00 p.m. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
BOARD OF SELECTMEN

A handwritten signature in cursive script that reads "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Discussion and Vote: STM Article 6 - Minuteman School Building Bond Authorization

Summary:

Daniel J. Dunn, Vice Chair

ATTACHMENTS:

Type	File Name	Description
▣ Reference Material	Fin_Com_Minuteman_Building_Project_Article_6_(1).pdf	Arlington Finance Committee Recommendation

Arlington Finance Committee Recommendation
Minuteman Building Project
Article 6 Special Town Meeting

The Town of Arlington has been a member of Minuteman Regional Vocational Technical School District since the mid 1970's. Most people consider it a valuable part of the educational mix offered to our students. However, since the mid 1980's, it has struggled to fill its building, which was constructed for over 1,000 students. When the "choice" program became available, it was able to bring in large numbers of students, but revenue was only \$5,000 per student compared to costs over \$15,000 per student at the time. That program was discontinued by the district in the late 1990's. The other option to attract out of district students was Chapter 74, which allowed students from out of district whose home town did not offer the program they wanted to leave their own district and attend schools like Minuteman. This program provided a reasonable amount of tuition revenue to support the programs, and enrollments averaged 747 students over the last 15 years (see page 4).

In 2010, when the school was planning a major renovation or rebuild, the District School Committee decided to look at several options, including a significant downsizing of the building capacity. One of the major reasons for this involved the protests from many member towns that the members will pay for the new building while the out of district students' sending municipalities would pay none of the capital costs. Because of these local concerns, the Superintendent worked to have the Commissioner of the Department of Elementary and Secondary Education adopt a policy whereby non member towns would pay their share of capital construction costs. To be safe, the District School Committee decided to downsize the new building to a capacity of 628 students. It could not be downsized much further, because the Massachusetts School Building Authority (MSBA) would not fund a vocational school building for less than 600 students.

Unfortunately, the Commissioner of the Department of Elementary and Secondary Education also issued another regulation during the last year, that 9th graders could not attend an out of district school if their own school or a district to which they belonged offered an exploratory program with at least 5 vocational options. This will deal a significant blow to Minuteman's out of district student population, and the significant increase in out of district tuition (from the new capital costs) could lower those numbers even more as cities and towns try to dissuade their students from going to Minuteman. Thus, to a large degree Minuteman will have to depend on students from its own district which, will soon be reduced from 16 towns to 10. Fortunately, virtually all of the leaving towns send very few students.

So how does the new Minuteman make up for these lost students. Their response, which the Minuteman Superintendent will discuss at Town Meeting, is threefold: 1. They are rolling out a new recruiting strategy to convince parents and students that their new and existing technical programs are a perfect stepping stone for students seeking to go on to study science and technology at the college level. They would also be able to go directly to a well paying job to help pay those college costs. 2. The new building is constructed for programs that the current building simply cannot provide adequately. 3. A new modern up-to-date building will attract many new students and parents turned off by the old 1970's style school, which we agree has many problems. Whether these will be sufficient to fill the building is the great unknown of this complex issue.

But the risks mentioned above are not the only ones to consider. If this project is turned down by its members, there is a significant possibility that the MSBA, which is funding approximately \$44 million of this \$144 million dollar project, will walk away and shift that funding to other facilities. If that happens, the 10 towns in the district will be saddled with the cost of renovating a largely obsolete building. How much will this cost? The Minuteman building committee estimates that it will cost approximately \$100 million to renovate the building, fix systems and roofs that need work and bring the building up to current building codes. They argue that when done, the district will still have an obsolete building for modern programs. Our representative on the committee argued that alternatives were not investigated and that the committee was pushing for a new building from the start. The rest of the committee disagrees. Is there a cheaper renovation alternative? We don't know, but a 40 year old school building takes a lot of abuse, and the roof alone needs replacement very soon. We are facing the same issues with Arlington High School.

The Finance Committee is recommending that we endorse the project as proposed by Minuteman, because the risks of not proceeding outweigh the risks of stopping the project and starting all over again. We do not know if there is a cheaper renovation alternative. Renovating a building while students attend classes is rarely a good thing to do. We do not know what the MSBA will do, but if the project is rejected the chances are that we will have to start the process all over again. Meanwhile, the Minuteman district will have to recruit students to an old building, and manage without the vast majority of its out of district students. It could put the district into a financial tail spin. In a worst case scenario, for most of the other towns in the district, the dissolution of Minuteman would not be an overwhelming issue. They could find alternatives for their one to forty students without a huge problem. Arlington with its 140 students would face a far more serious challenge.

The vote that we are recommending to you is contingent on a debt exclusion scheduled for June 14th. The operating budget cannot absorb the impact of this substantial project. On pages 5 and 6 of this handout, spreadsheets demonstrate the impact on the taxpayer. It ranges from \$75 per year for a median single family house if the school maintains 170 out of district students to \$103 if all of the students are from the district and Arlington sends 34% of the students. The numbers will be higher if we send a higher percent and lower with a lower percent. The financial impact described above would have been even greater if the regional agreement had not been amended earlier this year. One of the core changes included in the new regional agreement was a capital allocation formula that benefited Arlington.

Let me end with a story about what happened to the Arlington High School renovation in the 1970s. The original proposal involved the replacement of several older structures with new construction so the buildings could tie together well. It also involved the creation of a field house and swimming pool for the school. The State would have paid over 60%. Twice citizens took the proposal to referendum to block it. Both times the building project was defeated. The school committee went back to the drawing board and 2 years later came back with a renovation only proposal which finally passed without being blocked by referendum. State reimbursement had dropped, inflation had raised the cost, and we ended up with the current high school with all of its problems for a higher cost to the taxpayer. I can't say that will happen here, but I think it is a significant possibility.

The recommended vote of the Finance Committee is on the following page.

Allan Tosti
Chair, Arlington Finance Committee

The recommended vote (10-8) of the Finance Committee is as follows:

VOTED: That the Town hereby approves the \$144,922,478 borrowing authorized by the Minuteman Regional Vocational Technical School District (the "District") on March 15, 2016, for the purpose of paying costs of designing, constructing and originally equipping a new district school to be located at 758 Marrett Road, Lexington, Massachusetts, including the payment of all costs incidental or related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; that any grant that District may receive from the MSBA for the Project shall not exceed the lesser of (i) forty-four and seventy-five hundredths percent (44.75%) of eligible, approved project costs, as determined by the MSBA, or (ii) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA. This approval shall be conditioned upon a successful vote of the Town to exempt its allocable share of debt service on this project from the limitation on total property taxes set forth in M.G.L. c. 59, s. 21C (also known as Proposition 2 1/2).

15 YEAR HISTORICAL ENROLLMENT - OCTOBER 1 DATA

TOWN	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Acton	42	38	38	34	37	36	33	28	23	31	30	21	26	30	33
Arlington	132	133	160	162	173	169	150	135	131	115	139	139	165	152	120
Belmont	28	26	30	31	34	24	31	33	38	41	41	34	31	31	26
Bolton	11	14	17	11	11	7	11	11	7	10	10	10	11	10	9
Boxborough	10	8	14	14	14	12	12	13	14	16	8	6	5	5	7
Carlisle	5	7	10	11	9	8	7	8	8	5	7	9	12	8	5
Concord	15	11	21	22	25	27	20	24	26	22	18	10	7	16	17
Dover	3	2	1	4	4	3	1	0	1	1	2	2	1	3	2
Lancaster	25	30	35	41	32	28	29	26	27	23	19	22	27	32	39
Lexington	46	41	42	45	52	54	67	81	79	89	68	65	52	42	51.5
Lincoln	5	7	8	11	8	5	4	2	3	4	4	4	6	6	11
Needham	25	21	28	44	38	29	18	19	17	26	34	27	35	24	25
Stow	45	48	58	58	49	44	40	25	25	29	23	26	22	19	13
Sudbury	17	19	20	18	18	12	11	13	10	18	11	18	22	25	25
Wayland	5	9	7	10	8	18	18	18	19	12	13	12	11	4	2
Weston	4	2	3	6	8	3	3	2	2	3	3	4	4	3	5
Total Member Towns	418	416	492	522	520	479	455	438	430	445	430	409	437	410	390.5
Non-Member Towns	379	343	303	270	254	245	245	260	250	309	355	340	356	332	277
TOTAL	797	759	795	792	774	724	700	698	680	754	785	749	793	742	667.5

4

**Minuteman Regional High School
Projected FY20 Revenue Plan and Assessments
New School Building Project**

Revenue Plan	FY20 PROJECTED	REVISED AGREEMENT	Min. Rec. Contribution	Transportation Assessment	Other Operating Assessment	Debt/Capital	Total Assessments
Non-Assessment Revenue		Acton	583,156	92,042	296,423	368,113	1,339,734
Chapter 70 State Aid	2,518,090	Arlington	2,073,156	327,216	1,053,802	1,415,962	4,870,136
Transportation Reimbursement	635,907	Belmont	502,945	79,382	255,651	372,613	1,210,591
Non-Member Tuition	3,384,228	Bolton	156,643	24,724	79,623	130,005	390,995
Non-Member Capital Fee	1,440,365	Boxborough	-	-	-	4,956	4,956
E & D Contribution	100,000	Carlisle	-	-	-	4,956	4,956
Total - Non-Assessment Revenue	8,078,590	Concord	338,746	53,466	172,187	311,821	876,220
		Dover	19,820	3,128	10,075	64,579	97,602
Assessment Revenue		Lancaster	637,907	100,684	324,253	387,349	1,450,192
Minimum Required Contribution	6,043,416	Lexington	1,051,635	165,984	534,554	747,048	2,499,221
Transportation	953,860	Lincoln	-	-	-	8,921	8,921
Debt	4,380,968	Needham	434,068	68,511	220,640	344,571	1,067,790
Assessments over Minimum Contribution	3,071,917	Stow	245,340	38,723	124,708	186,372	595,144
Total = Assessment Revenue	14,450,161	Sudbury	-	-	-	21,807	21,807
		Wayland	-	-	-	4,956	4,956
		Weston	-	-	-	6,939	6,939
Total Budget	22,528,751	Total	6,043,416	953,860	3,071,917	4,380,968	14,450,161
Assumptions:							
Debt Service effective FY20		Tax Rate Impact - New School Building Project					
Projected Enrollment		2014 Census	Median Home Value	Projected Debt Assessment	Residential Tax Impact	Estimated Tax Impact Per Med. House	Estimated Tax Impact Per \$100,000
(8% annual increase District enrollment - 10/1/17 & 10/1/18)		Member Town					
In-District	458	Acton	502,000	324,179	\$0.0804	\$40.34	\$8.04
Out-of-District	170	Arlington	507,200	1,262,192	\$0.1483	\$75.19	\$14.83
	628	Belmont	656,000	334,459	\$0.0507	\$33.25	\$5.07
Inflation Rate - 2% Annually (FY18 to FY20)		Bolton	470,800	118,443	\$0.1267	\$59.66	\$12.67
For Foundation Budget, Transportation & Operating Assessment		Concord	688,300	285,229	\$0.0488	\$33.61	\$4.88
Transportation Reimbursement = 60%		Dover	945,100	63,423	\$0.0268	\$25.33	\$2.68
<i>This model uses the formulas as required in the Revised Agreement and valid within the assumptions as disclosed.</i>		Lancaster	288,400	341,102	\$0.4055	\$116.93	\$40.55
<i>This is prepared in response to requested information by member towns and the assumptions used must be considered when analyzing projected future costs to each member town.</i>		Lexington	710,600	665,537	\$0.0518	\$36.84	\$5.18
<i>Five year model used to align with expected enrollment and debt planning. Subject to change as required.</i>		Needham	668,900	312,198	\$0.0262	\$17.50	\$2.62
		Stow	444,700	167,874	\$0.1400	\$62.24	\$14.00
		Total - Debt		3,874,635			

**Minuteman Regional High School
Projected FY20 Revenue Plan and Assessments
New School Building Project**

Assumes Total Enrollment of 628 In-District Students - 34.3 Percent of Students from Arlington

<u>Revenue Plan</u>	<u>FY20 PROJECTED</u>	<u>REVISED AGREEMENT</u>	<u>Min. Reg. Contribution</u>	<u>Transportation</u>	<u>Other Operating Assessment</u>	<u>Debt/Capital</u>	<u>Total Assessments</u>
Non-Assessment Revenue		Acton	799,986	92,044	315,880	489,765	1,697,675
Chapter 70 State Aid	3,454,311	Arlington	2,843,473	327,161	1,122,766	1,891,302	6,184,702
Transportation Reimbursement	635,907	Belmont	689,729	79,358	272,344	497,525	1,538,956
Non-Member Tuition	(509)	Bolton	214,711	24,704	84,780	174,484	498,680
Non-Member Capital Fee	(217)	Boxborough	-	-	-	3,717	3,717
E & D Contribution	100,000	Carlisle	-	-	-	3,717	3,717
Total - Non-Assessment Revenue	4,189,492	Concord	465,069	53,509	183,636	417,736	1,119,951
		Dover	27,357	3,148	10,802	88,752	130,059
Assessment Revenue		Lancaster	875,425	100,724	345,668	517,386	1,839,202
Minimum Required Contribution	8,290,346	Lexington	1,442,461	165,965	569,566	994,105	3,172,098
Transportation	953,860	Lincoln	-	-	-	6,691	6,691
Debt	5,821,550	Needham	595,223	68,484	235,028	461,642	1,360,377
Assessments over Minimum Contribution	3,273,503	Stow	336,912	38,764	133,032	249,448	758,156
Total = Assessment Revenue	18,339,259	Sudbury	-	-	-	16,357	16,357
		Wayland	-	-	-	3,717	3,717
		Weston	-	-	-	5,204	5,204
Total Budget	22,528,751	Total	8,290,346	953,860	3,273,503	5,821,550	18,339,259

Assumptions:

Debt Service effective FY20	
Projected Enrollment	
(8% annual increase District enrollment - 10/1/17 & 10/1/18)	
In-District	628
Out-of-District	0
Inflation Rate - 2% Annually (FY18 to FY20)	628
For Foundation Budget, Transportation & Operating Assessment	
Transportation Reimbursement = 60%	
<i>This model uses the formulas as required in the Revised Agreement and valid within the assumptions as disclosed.</i>	
<i>This is prepared in response to requested information by member towns and the assumptions used must be considered when analyzing projected future costs to each member town.</i>	
<i>Five year model used to align with expected enrollment and debt planning. Subject to change as required.</i>	

Tax Rate Impact - New School Building Project

Member Town	2014 Census		Projected Debt Assessment	Residential Tax Impact		Estimated Tax Impact Per Med. House	Estimated Tax Impact Per \$100,000
	Median Home Value	Home Value		Tax	Impact		
Acton	502,000	502,000	444,708	\$0.1102	\$0.1102	\$55.34	\$11.02
Arlington	507,200	507,200	1,731,153	\$0.2033	\$0.2033	\$103.13	\$20.33
Belmont	656,000	656,000	458,678	\$0.0695	\$0.0695	\$45.60	\$6.95
Bolton	470,800	470,800	162,391	\$0.1738	\$0.1738	\$81.80	\$17.38
Concord	688,300	688,300	391,542	\$0.0670	\$0.0670	\$46.13	\$6.70
Dover	945,100	945,100	87,211	\$0.0368	\$0.0368	\$34.83	\$3.68
Lancaster	288,400	288,400	468,080	\$0.5564	\$0.5564	\$160.46	\$55.64
Lexington	710,600	710,600	912,863	\$0.0711	\$0.0711	\$50.52	\$7.11
Needham	668,900	668,900	428,118	\$0.0359	\$0.0359	\$24.00	\$3.59
Stow	444,700	444,700	230,472	\$0.1921	\$0.1921	\$85.44	\$19.21
Total - Debt			5,315,217				



Town of Arlington, Massachusetts

Vote: Authorize Debt Exclusion Questions for June 14, 2016 Special Election Ballot

Summary:

Daniel J. Dunn, Vice Chair

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	DebtExclusionMotion_corrected-BoS425.docx	Dan Dunn's Motion
▢ Reference Material	Memo_DebtExclusion_Data_Impacts_5_4_16.pdf	Town Manager Memo, Debt Exclusion Data and Impacts
▢ Reference Material	Debt_Exclusion_Ballot_Questions_for_TM_and_Selectmen_Review_(00018167-2)_(1)_(2).pdf	Draft Ballot Questions for Debt Exclusions

Motion

We rely on our town's past successes in careful financial management. We also rely on our multi-year plan to guide our decisions. With the foundation of our past successes, with careful analysis of the present situation, and with our future plans in mind, we hereby set the date of Tuesday, June 14, 2016 for a town-wide vote on a Proposition 2.5 debt exclusion vote.

The debt so-raised shall be used to manage our growth in elementary and middle school enrollment, and to prepare our high schools for the future. Specifically, we will:

- Pay for an addition to the Thompson School. (\$4 million)
- Expand our capacity to educate middle school students (\$30-40 million, more insight on May 2nd as to Gibbs or Ottoson, as determined by the School Enrollment Task Force) (<http://www.arlingtonma.gov/town-governance/all-boards-and-committees/school-enrollment-task-force>).
- Pay for the planning of a new or renovated Arlington High School, with cooperation and assistance from the Massachusetts School Building Authority, through a feasibility study. (\$2 million)
- Prepare for capital expenses at Minuteman Vocational High School, either through the currently proposed new building project, or the repair projects that will be necessary if the new project is not approved by member towns. (\$32 million)

The final language for the ballot question will be set at a future Board of Selectmen's meeting, presumably to be held on May 4th. The MSBA appears to require us to hold MASB-supported funding decisions as separate ballot questions; the current plan is to group Thompson and the middle schools as a single ballot question, with AHS and Minuteman as separate questions.

The Past

Our town has a long track record of wise and consistent financial management.

In 2005, we approved an operating override to Proposition 2.5, and committed to no other increases for 5 years. We kept that commitment and extended it to 6 years.

In 2011, we approved an operating override to Proposition 2.5, and committed to no other increases for 3 years. The cooperation of town employees enabled us to join the Group Insurance Commission (GIC), saving us millions of dollars. Through hard work and negotiation, a number of our expenses were lowered, including our waste disposal costs. Also, our town has experienced higher growth than anticipated as homes are renovated and expanded. Our 3-year commitment has lasted for 5 years, and is expected to last for an additional two to four years (until 2018 or 2020). (<http://www.yesforarlington.org/>)

We have kept our promises, and spent our money carefully and wisely.

The Present

Our school enrollments have grown larger and faster than expected. Our school enrollment has grown from 4200 students in 1999-2000 to 5300 students this year, an increase of more than 25%. In the next five years we are projected to add an additional 532 students (or over 500 students).

Our elementary schools in East Arlington need more space. Our middle school is already over capacity; current enrollment is 1130 on a designed capacity of 1050. As the students in our large elementary classes get older, Ottoson will not be large enough to accommodate them.

The Future

This debt exclusion is one of three requests we need to make of the taxpayers of Arlington over the coming years.

Step 1 (June 2016): Thompson School expansion, Minuteman Vocational High School capital work, Arlington middle school capacity increase, Arlington High School feasibility study.

Step 2 (2018, estimated): Rebuild Arlington High School. We expect the feasibility study to result in cost estimates, building scenarios, and recommendations for extensive work at AHS. We don't know if the recommendation will be for a full renovation, full rebuild, or some combination of the two. We do know it will be an expensive project, and we will need a voter-approved debt exclusion to pay for it. Trends suggest that we might also need to add more capacity at Hardy Elementary School at this stage.

Step 3 (2018-2020, estimated): An operating override for Arlington. The long-term budget trends in Arlington are clear. Despite our best efforts at cost controls and innovation, our expenses grow faster than the 2.5% revenue increases permitted by Proposition 2.5. We will continue to lobby for additional state revenue, but we anticipate our previous operating overrides in 2011 and 2005 will need to be followed by another override as early as 2018 or as late as 2020.



**Town of Arlington
Office of the Town Manager**

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us
Website: www.arlingtonma.gov

To: Members of the Board of Selectmen

From: Adam Chapdelaine, Town Manager

RE: Debt Exclusion Data and Taxpayer Impacts

Date: May 4, 2016

In order to aid the Board in its consideration of placing several debt exclusion questions on the June 14th ballot, we are providing information related to the amount of excluded debt being requested for each project, and also the corresponding impact on the average single family tax bill. In summary, the amounts for each project are as follows:

Arlington High School Feasibility Study - \$2,000,000

Thompson Elementary School Expansion - \$4,000,000

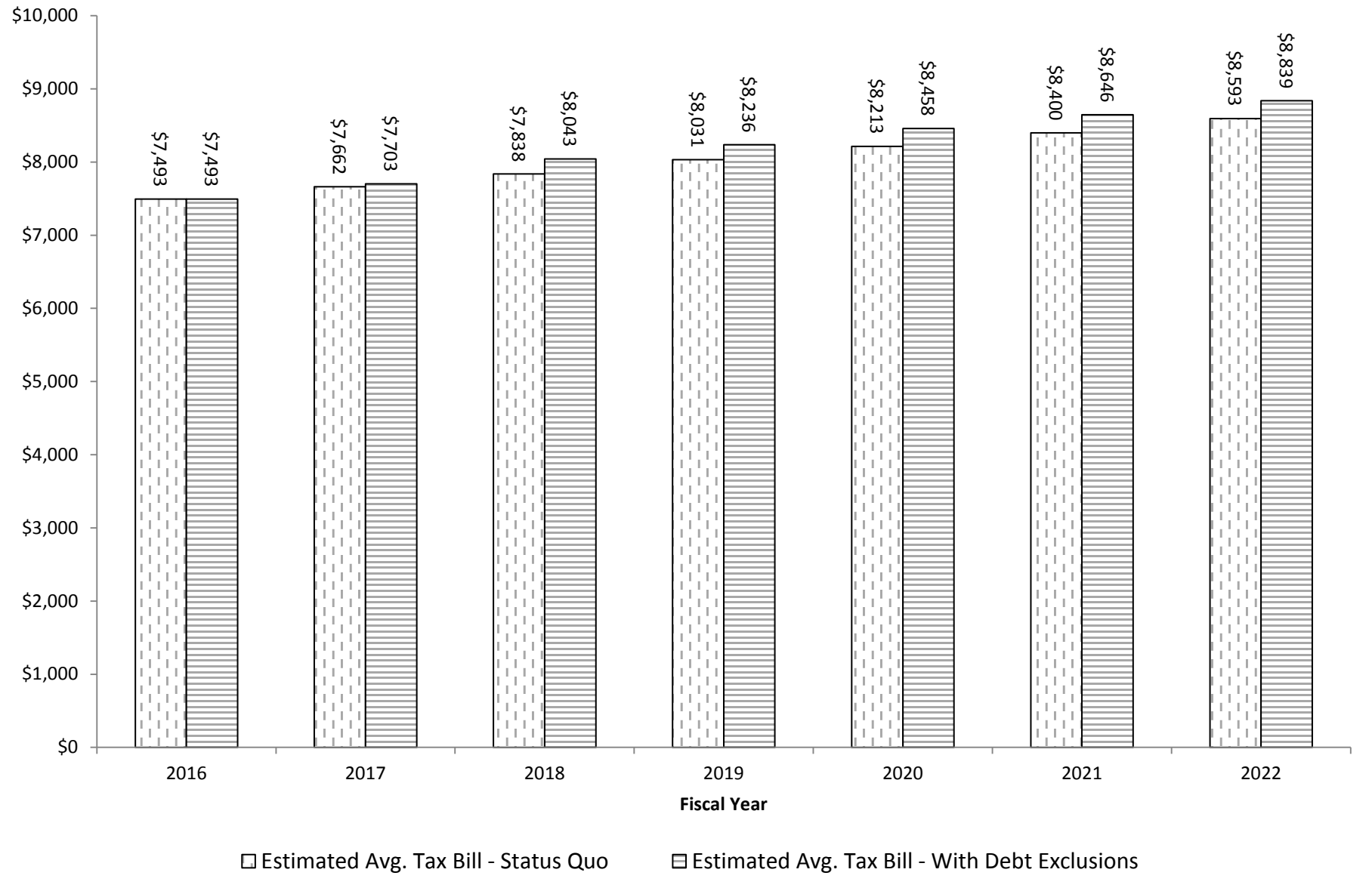
Gibbs Renovation (Middle School) - \$25,000,000

Minuteman - \$32,000,000 (approximate maximum impact, variable based on enrollment)

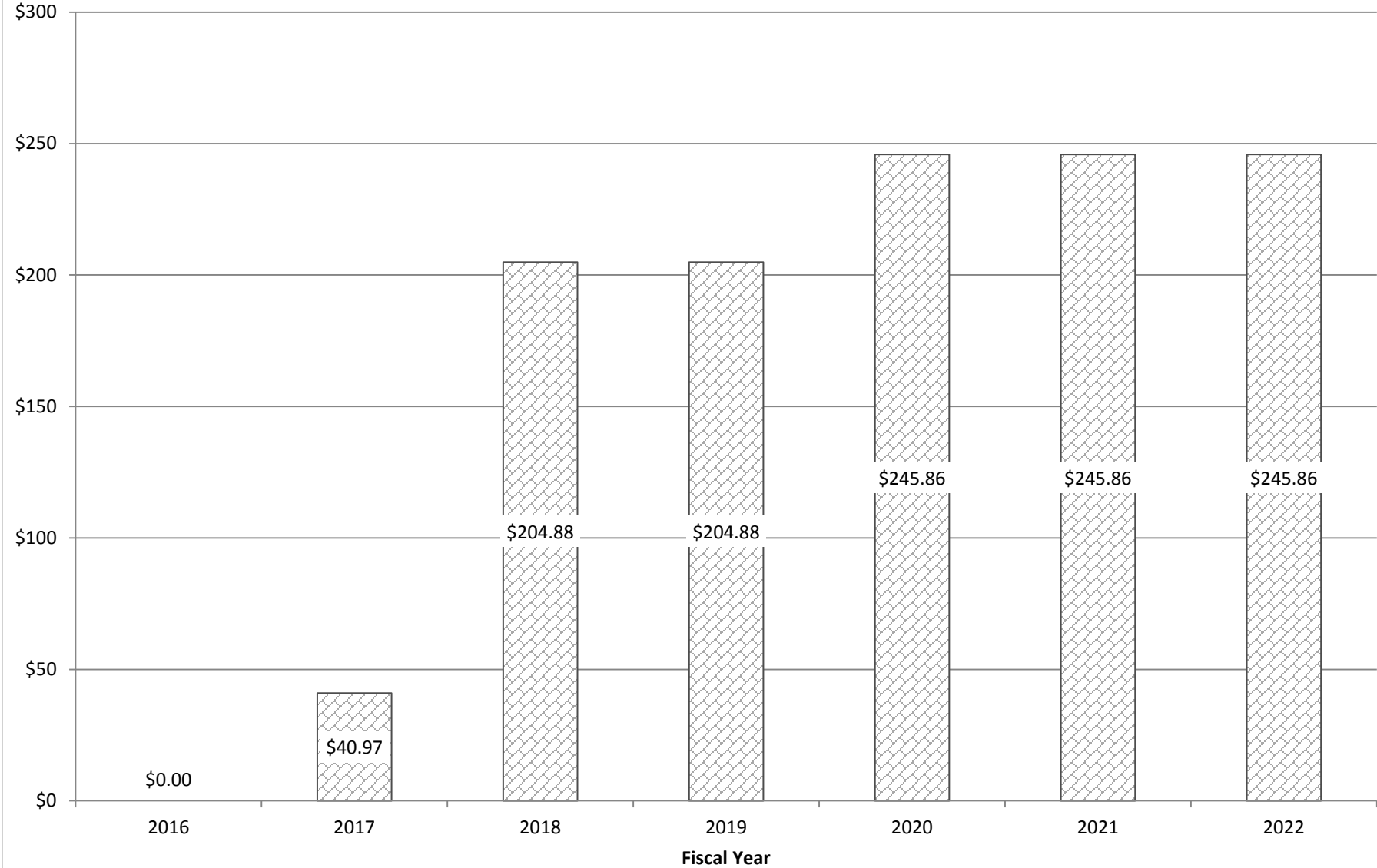
These amounts have also been input into a tax estimator which has generated the attached charts for the Board's review. As you will see, the annual impact on the average single family tax bill is approximately \$245 once of all the potential debt is issued. The final chart allows the Board to see what the impact of the increase will be after federal tax deductions are taken into account.

As always, I would be happy to answer any questions that the Board may have in regard to this matter.

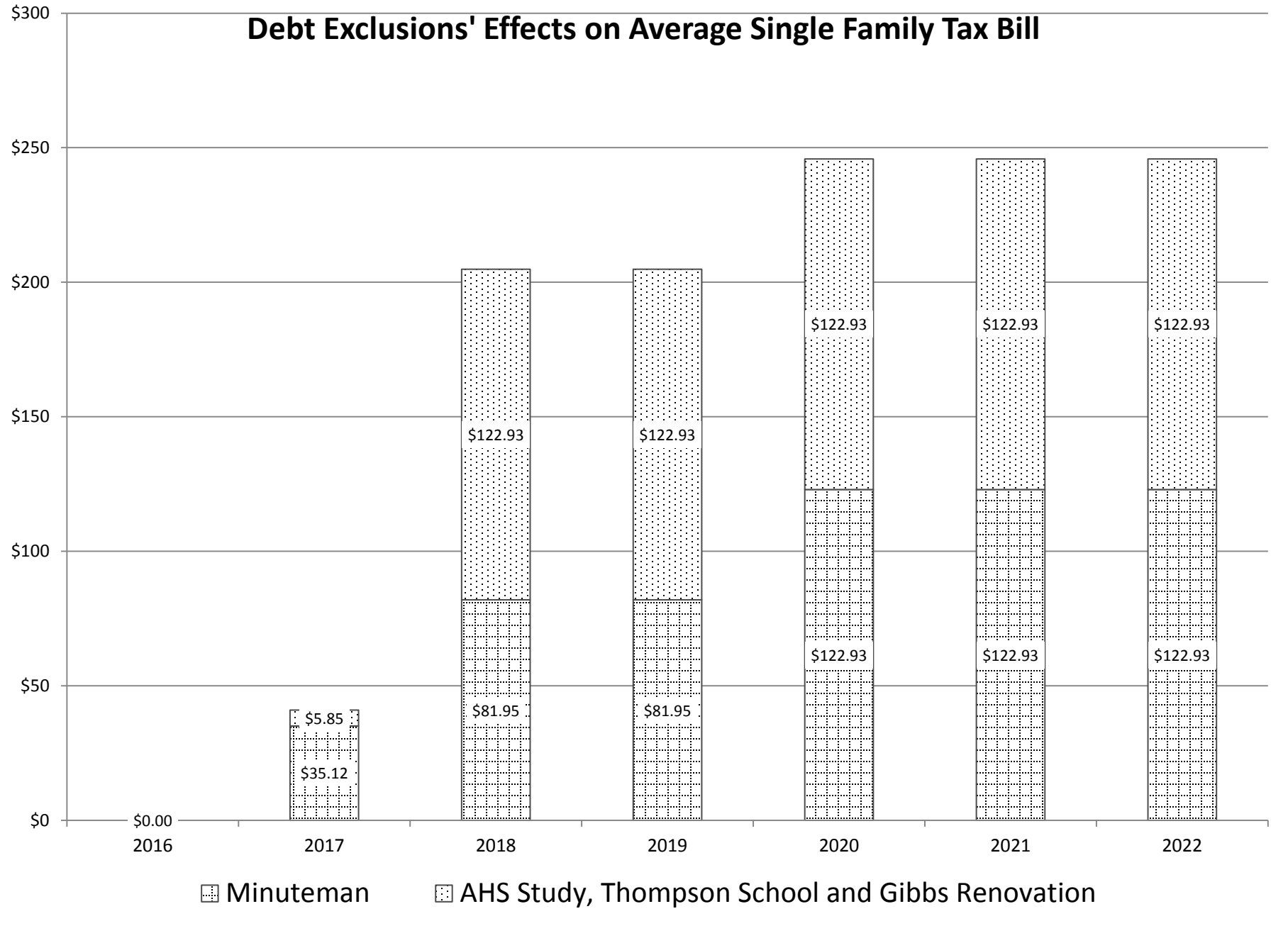
Average Single Family Property Tax Bill with and without Debt Exclusions for Minuteman, AHS Feasibility study, and Gibbs and Thompson Schools



**Total Average Single Family Tax Bill Increases for Minuteman, AHS Study,
and Gibbs and Thompson Schools Debt Exclusions**



Debt Exclusions' Effects on Average Single Family Tax Bill



How Much Would a Debt Exclusion Cost?

The following chart shows how the override would effect various residential taxpayers with representative assessed valuations. The chart also shows the net effect of tax increases accounting for the Federal deduction in the various tax brackets, assuming a taxpayer was able to take advantage of this deduction.

**Estimated Increased Taxes for Debt Exclusion Overrides for Minuteman, AHS Study, Middle School and Thompson School
Showing FY 2016 Taxes Plus Incremental Taxes Paid at Various Federal Tax Brackets**

Property Type	Assessed Value	FY16 Tax Bill	ESTIMATED COST OF EXCLUSION					
			Federal Tax Bracket					
			0%	15%	25%	28%	33%	35%
Single Family Home								
Mean	\$585,361	\$7,493	\$246	\$209	\$184	\$177	\$165	\$160
25% Quartile	\$487,200	\$6,236	\$205	\$174	\$153	\$147	\$137	\$133
Median	\$546,300	\$6,993	\$229	\$195	\$172	\$165	\$154	\$149
75% Quartile	\$640,100	\$8,193	\$269	\$229	\$202	\$194	\$180	\$175
Residential Condos								
Mean	\$352,067	\$4,506	\$148	\$126	\$111	\$106	\$99	\$96
25% Quartile	\$236,300	\$3,025	\$99	\$84	\$74	\$71	\$66	\$65
Median	\$351,050	\$4,493	\$147	\$125	\$111	\$106	\$99	\$96
75% Quartile	\$444,400	\$5,688	\$187	\$159	\$140	\$134	\$125	\$121
2 Family Median	\$638,817	\$8,177	\$268	\$228	\$201	\$193	\$180	\$174
3 Family Median	\$699,862	\$8,958	\$294	\$250	\$220	\$212	\$197	\$191
The 0% column (the actual tax increase) should be used by taxpayers who do not itemize or are subject to the Federal Alternative Minimum Alternative Tax (AMT)								

Increment to tax rate from debt exclusions: \$0.42

Source: Town of Arlington Town Manager's Office

Draft Ballot Questions for Debt Exclusions for Board Review and Approval

Ballot Question Scenarios for Minuteman Rebuild or Rehab

➤ Scenario 1 – Authorizing Rebuild Only:

Shall the Town of Arlington be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the Town's allocable share of the bond issued by the Minuteman Regional Vocational Technical School District for the purpose of paying costs of designing, constructing and originally equipping a new district school, and for the payment of all other costs incidental and related thereto?

Comment: This presents the ballot question as recommended by Minuteman, and closely conforms to the MSBA's model language for debt exclusions for reimbursable projects.

➤ Scenario 2- Authorizing Rebuild or Rehab:

Shall the Town of Arlington be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the Town's allocable share of the bond issued by the Minuteman Regional Vocational Technical School District ("District") for either:

- 1) the purposes of paying costs of designing, constructing and originally equipping a new District school, and for the payment of all other costs incidental and related thereto;
or*
- 2) the purposes of paying capital costs of projects to design, renovate, remodel, and originally equip the current District school building located at 758 Marrett Road, Lexington, MA 02421, and for the payment of all other costs incidental and related thereto?*

Comment: Under this scenario, the Town would attempt to place before voters an authorization to incur excludable debt for either the rebuilding project as proposed by Minuteman and supported by MSBA funds, or the capital renovations to the existing building, which Minuteman will almost certainly make in coming years if the rebuilding project is not approved by member communities.

➤ **Scenario 3 – Two Separate Ballot Questions:**

Shall the Town of Arlington be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the Town's allocable share of the bond issued by the Minuteman Regional Vocational Technical School District for the purpose of paying costs of designing, constructing and originally equipping a new district school, and for the payment of all other costs incidental and related thereto?

AND A SEPARATE QUESTION (Resulting in four total debt exclusion questions)

Shall the Town of Arlington be allowed to exempt from the provisions of Proposition two-and-one-half, so called, the amounts required to pay for the bond or bonds issued for the purpose of paying Arlington's allocable share of capital costs of projects to design, renovate, remodel, and originally equip the current District school building located at 758 Marrett Road, Lexington, MA 02421, and for the payment of all other costs incidental and related thereto?

Comment: Under this scenario, the Town would request of voters two separate authorizations to incur excludable debt relative to Minuteman, only one of which would be utilized. The first articulates the rebuilding project as proposed by Minuteman and supported by MSBA funds. The second, again provides capital renovations to the existing building should member communities ultimately reject the new school proposal.

High School Feasibility Study

Shall the Town of Arlington be allowed to exempt from the provisions of Proposition two-and-one-half, so called, the amounts required to pay for the bonds issued in order to pay the costs of the Arlington High School Feasibility Study/Schematic Design for Arlington High School located at 869 Massachusetts Avenue, Arlington MA?

Comment: This vote presents the feasibility ballot question in the form required by the MSBA for reimbursable projects. The only latitude afforded is in our description of the project, which in this case can and should be broad.

Thompson, Gibbs, and Ottoson Additions and Renovations

Shall the Town of Arlington be allowed to exempt from the provisions of Proposition two-and-one-half, so called, the amounts required to pay for the bond or bonds issued for the purposes of paying costs of projects to design, construct, reconstruct, remodel, add to, and originally equip the Thompson School and the Gibbs School and for the payment of all other costs incidental and related thereto?

Comment: This vote bundles the Thompson and Gibbs additions and renovations together for a single debt exclusion, much in the way prior renovation debt exclusions have been articulated to voters. It does not follow the MSBA's model because they are not MSBA-backed projects. For reference purposes, please see below successful April 1, 2000 ballot question submitted to voters authorizing excluded debt on multiple school capital projects:

“Shall the Town of Arlington be allowed to exempt from the provisions of Proposition two and one-half, so called, the amounts required to pay for the bond or bonds issued in order to finance projects by the issuance of such bonds or notes to construct or add to, remodel, reconstruct and originally equip the Dallin, Pierce, Stratton and Thompson elementary schools?”



Town of Arlington, Massachusetts

No Revision to the Effective Flood Insurance Rate Maps

Summary:

Patrick Sacbibit, P.E., Federal Insurance and Mitigation Administration, FEMA

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	FEMA_Correspondence.pdf	Correspondence from P. Sacbibit



Federal Emergency Management Agency

Washington, D.C. 20472

RECEIVED
SELECTMEN'S OFFICE
ARLINGTON, MA 02476

2016 APR 22 AM 11:58

April 18, 2016

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

IN REPLY REFER TO:

Case No.: 15-01-2142P

Mr. Kevin F. Greeley
Chairman, Town of Arlington
730 Massachusetts Avenue
Arlington, MA 02476

Community Name: Town of Arlington, MA
Community No.: 250177
FIRM Panel Affected: No Revision to the
Effective Flood Insurance
Rate Maps

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Dear Chairman Greeley:

In a Letter of Map Revision (LOMR) dated November 16, 2015, you were notified of proposed flood hazard determinations affecting the Flood Insurance Study (FIS) report for the Town of Arlington, Middlesex County, Massachusetts. These determinations were for Alewife Brook (Little River) - from the Route 2 Crossing to approximately 2,000 feet upstream of the Route 2 Crossing. The 90-day appeal period that was initiated on December 10, 2015, when the Department of Homeland Security's Federal Emergency Management Agency (FEMA) published a notice of proposed Flood Hazard Determinations in *The Arlington Advocate* has elapsed.

FEMA received no valid requests for changes to the modified flood hazard information. Therefore, the modified flood hazard information for your community that became effective on April 8, 2016, remains valid and revises the FIS report that were in effect prior to that date.

The modifications are pursuant to Section 206 of the Flood Disaster Protection Act of 1973 (Public Law 93-234) and are in accordance with the National Flood Insurance Act of 1968, as amended (Title XIII of the Housing and Urban Development Act of 1968, Public Law 90-448), 42 U.S.C. 4001-4128, and 44 CFR Part 65. The community number(s) and suffix code(s) are unaffected by this revision. The community number and appropriate suffix code as shown above will be used by the National Flood Insurance Program (NFIP) for all flood insurance policies and renewals issued for your community.

FEMA has developed criteria for floodplain management as required under the above-mentioned Acts of 1968 and 1973. To continue participation in the NFIP, your community must use the modified flood hazard information to carry out the floodplain management regulations for the NFIP. The modified flood hazard information will also be used to calculate the appropriate flood insurance premium rates for all new buildings and their contents and for the second layer of insurance on existing buildings and their contents.

If you have any questions regarding the necessary floodplain management measures for your community or the NFIP in general, please contact the Mitigation Division Director, FEMA Region I, in Boston, Massachusetts either by telephone at (617) 832-4712, or in writing at 99 High Street, Boston, Massachusetts 02110.

If you have any questions regarding the LOMR, the proposed flood hazard determinations, or mapping issues in general, please call the FEMA Map Information eXchange, toll free, at (877) 336-2627 (877-FEMA MAP).

Sincerely,

A handwritten signature in black ink, appearing to read 'Rick F. Sacbibit', written in a cursive style.

Patrick "Rick" F. Sacbibit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration

cc: The Honorable David P. Maher
Mayor, City of Cambridge

Mr. Sami S. Baghdady
Chairman, Town of Belmont

Mr. Wayne Chouinard, P.E.
Engineer, Town of Arlington

Mr. Eric Carlson, P.E.
NFIP Coordinator, Massachusetts DCR

Mr. Glenn Clancy, P.E.
Director of Public Works, Town of Belmont

Mr. Michael McMahon
Investor, GID Investment Advisers

Ms. Katherine Watkins, P.E.
Supervising Engineer, City of Cambridge

Ms. Sarah Widing, P.E.
Director of Land Development, VHB, Inc.



Town of Arlington, Massachusetts

Next Scheduled Meeting of BoS May 16, 2016